

Remember the past, Embrace the FOTORE.

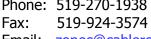
#### **ZONE TEAM CONTACT INFO**

#### Odette Houle **Deputy Governor**

RR 2 774325 Hwy 10 Flesherton, ON **NOC 1E0** 

Phone: 519-270-1938

Email: zonec@cablerocket.com



#### Dave Wilson **Service & Cystic Fibrosis Director**

Meaford, ON

Phone: 519-538-0280

Email: wilsona34@hotmail.com

We are still looking for another member to join the team. If you are interested or would like to learn more about what is required please contact me.



The summer has quickly sped by, fall has arrived and Christmas is just around the corner. Up here in the great white north we have even seen SNOW. Yes that dreaded four letter word has made its presence know a few times but hasn't stayed long ...yet!

With the arrival of snow will come treacherous roads and less visiting among clubs. But I hope that each of you will take the time to get out there and visit with your fellow members before the blizzards start. I know the Feversham Kinsmen are hoping some of you will visit as they are looking for some lost paraphernalia.

I would like to say a very big THANK-YOU to all the Kinsmen clubs. You have welcomed me with open arms and awesome hospitality. Thank-you to Dave Wilson for stepping up and offering to be the Zone C Cystic Fibrosis/Service Director. WE could still use another person on the Zone team so if you are even a little bit curious please contact me and we can talk it over.

There is already a list of exciting events planned in our zone; a number of them sanctioned events that count for awards and attendance purposes. Please take note of them later in this newsletter, and get out and support our fellow Kin in their fundraising efforts.

Yours In Kin Ode

#### **FALL EDITION**

# ZONE C CLUB CONTACT INFORMATION Clubs, Meetings, Presidents, & Members

#### **BEAVER VALLEY KINSMEN CLUB**

Second and Fourth Tuesdays

At Members Homes

President

Kelly Nicholls

Box 244

Clarksburg, ON NOH 1J0

jaknicholls@sympatico.ca

KELLY.NICHOLLS@forces.gc.ca

519-599-2006 home

Club Members

Russ Knott

519-599-2690 home

shadows1@sympatico.ca

#### FEVERSHAM KINSMEN CLUB

Second and Fourth Thursdays

Feversham Arena Hall

Co-Presidents

Glenn Wickens & Danny Wickens

Box 1978

Feversham, ON NOC 1C0

519-922-2882 home-Glenn

519-923-5525 home-Danny

Club Members

**Greg Short** 

519-922-3371 home

Brian Hiltz

hiltzy53@gmail.com

#### FLESHERTON KINSMEN CLUB

**Every Other Tuesday Starting Sept** 

Flesherton Kinplex

President

Harvey Hutchinson

P.O. Box 68

Flesherton, ON NOC 1E0

519-924-2564 home

hutch@bmts.com

Club Members

John Olsen

519-924-3077

i.olsen@rocketmail.com

Larry Sheard

519-924-2497

larrysheard @gmail.com

#### **MEAFORD KINSMEN CLUB**

Every Other Thursday Starting Sept 13/12

Kin Hall, Memorial Park

President

Adam Vaughan

Box 4816

Meaford, ON N4L 1X8

adam.vaughan@forces.gc.ca

519-538-2726 home

519-373-6924 cell

Club Members

David Wilson - Zone Service Director

519-538-0280

wilsona34@hotmail.com

Rob Gilchrist

bobo1669@hotmail.com

Ton Bumstead

tombon@bmts.com

#### SHELBURNE KINSMEN CLUB

Second and Fourth Tuesdays

Shelburne Curling Club

President

Jon Scriver

Box 87

Shelburne, ON LON 1S0

jonman369@gmail.com

519-925-6289 home

Club Members

Tom Egan

519-925-0286 home

egan@live.ca

#### STAYNER & DISTRICT KINSMEN CLUB

Second and Fourth Tuesdays

Northern Light Masonic Lodge

213 Louisa Street Stayner

President

Brian Hoysa

P.O. Box 153

Stayner, ON LOM 1S0

bhovsa@hotmail.com

705-428-4368 home

Club Members

Keith F. Cleary

keith4@bellnet.ca

# **Risk Management**

- Insurance Questionnaire
- ◆ Corporate Status Information
- ♦ National Risk Management Committee

PLEASE FORWARD THIS INFORMATION TO YOUR CLUB RISK MANAGER. QUESTIONS? JUST CALL!

#### The Insurance Questionnaire:

Completion of this questionnaire is still of great importance to our Association and our National Insurance Policy. It is hoped that this questionnaire will become an integral part of your club business.

The process of completing your form will be the same as last year. It is the responsibility of the Club President to ensure these forms are completed. Please contact National Headquarters to get a copy of your questionnaire for updating, if you have not already received one.

The form is due the same date as your national dues, November 15.

It is important to note, <u>that just because an event or project is listed on your questionnaire, it does not mean it is covered under the National policy.</u> If you are uncertain if your event or project is covered, check with National.

The importance of the questionnaire remains the same. It is to ensure that we can maintain our national insurance coverage. Without insurance coverage, every Kin member has the potential for liability in the event of an incident or claim, no matter how uninvolved the member may be. And with the size of settlements these days, a claim can bankrupt an individual and his or her family in no time. Without insurance coverage, every function or facility with Kin name attached has the potential for liability in the event of an incident or claim. Consider the risk of a drunk driving accident following a beer garden, an injury to an elderly person at a bingo, or a fire inside a Kin clubhouse.

The Insurance Questionnaire has become a part of our annual reports required at the beginning of each Kin year. If a club does not complete the insurance questionnaire, it has the potential to lose its good standing in our Association. It is imperative that all clubs complete their form annually and have it submitted to National by November 15th. If you have any questions, don't hesitate to contact Melanie - Risk Management Coordinator, at National Headquarters.

#### **Corporate Status Information and T2 forms:**

Corporate status and T2 forms are addressed in our Constitution and By-laws, and it is an important part of insurance. It is essential that each club is up-to-date and registered as a corporation. Please pay close attention to the issues and requirements related to corporate status and the information that has been provided on the subject.

Each year, we <u>request confirmation</u>, within 6 months of your club's incorporation anniversary, that you have filed your Annual Return with your Provincial Registries Office. Clubs are to submit the first page of their annual return and/or any filings with their provincial Ministry.

Please refer to the National website for reference guides for the Risk Management Manual, or contact Melanie at headquarters.

#### **CLUB PRESIDENT REMINDERS**

#### **FALL LEADERSHIP CONFERENCE**

Plan to attend with as many members as possible. This is a terrific opportunity to enjoy fellowship while given many different areas of learning to pursue.

# MEMBERSHIP RECRUITMENT / RETENTION

☑ Take a look at the membership status of your club. Do you need to recruit members or work on keeping who's there interested? Please contact me to set something up. Our District Membership Director Glenn Dobbin is always willing to travel to share his expertise.

#### **BUDGETS**

Ensure that your budgets are in place for this Kin year and that your reviewed financial statements are also complete. Both must be turned in to myself and are then forwarded to District.

#### **INTERCLUBS**

☑ Get on the road and travel or better yet, invite a bunch of clubs to visit you! What better way is there to learn about Kin than from fellow Kin. FEVERSHAM has extended an invitation to all Kin. Please visit as they are looking for some missing regalia.



#### **COMING EVENTS:**

#### **November**

9<sup>th</sup> - 11<sup>th</sup> -

FLC in Kitchener. Hope to see you

there

15<sup>th</sup>

Collingwood Kinettes Craft Auction Zone Sanctioned

#### **SMART SERVE!**

#### DO YOU HAVE IT YET?

The Zone is thinking of hosting a Zone Smart Serve workshop if there is a need.

Any clubs, who see a benefit in participating in such a workshop, please contact myself or Zone Service Director Dave, and if there is enough of an interest, we will book a date. We will also be looking for a club to host it.

#### KIN EDUCATION

#### **BADGES**

Your Kin Badge should be viewed as one of the most important pieces of Kin regalia you will ever wear. It is a symbol you have been duly installed as a member of a club within the Kin Canada Association. With this in mind you should remember the following when you put on your badge:

- When you put on your name badge you are indicating to those you come in contact with you have accepted the ideals and the object and aims of Kin Canada.
- It is an honour to be able to wear any name badge bearing your name and the Kin Crest.
- You should be prepared to act in a manner befitting of a Kin member when you are wearing your badge. This means you are expected to behave in a professional, ethical, morally and legally correct way.

Your name badge is to be worn on your left chest at a height that will enable it to be easily viewed and read.

#### \*Best Practice

It has become commonplace to see members with their name badge pinned at the end of a ribbon or the like enabling the wearer to avoid damage to their clothing.

If you do not wish to pierce your clothing with a pin, you may wish to consider ordering a new badge with a magnet instead. The magnet will hold your badge on securely onto most materials without causing any damage to clothing.

Only one name badge should be worn at any given time.

#### \*Best Practice

The badge should never be marred or pierced in any way; this would include the piercing to carry any pin.

If your badge is damaged in any way it should not be worn and should be replaced immediately.

Should you wish to order a replacement badge, Kin Sales is the only accredited provider of Association badges. Badge add-ons were intended to be worn one at a time, (two at the most if for example you hold two executive positions in one year). They are an indication of your elected position or special standing, i.e. an acknowledgement of a district or national program participation. Simply adding more onto the bottom year after year is not an acceptable practice.

#### **NATIONAL NEWS**

#### Kin Canada clubs surpass \$40 million in donations to cystic fibrosis research

Cambridge, ON (August 22, 2012) - After 48 years of dedication to raising awareness and funds for cystic fibrosis (CF) research and care programs, Kinsmen, Kinette and Kin Clubs have just surpassed an astounding milestone of \$40 million in donations to Cystic Fibrosis Canada. The achievement was announced at Kin Canada's National Convention in Peterborough last week.

"Kin have raised \$40 million out of a total \$140 million that Cystic Fibrosis Canada has invested in life-saving CF research and care. That means more than ONE out of every FOUR dollars raised for Canadians with cystic fibrosis has resulted from the dedication and commitment of a Kinsman or Kinette," said Debra Berlet, Chair of Cystic Fibrosis Canada. When the first Kinsmen club began supporting the cause 48 years ago, children diagnosed with cystic fibrosis weren't expected to live long enough to reach kindergarten. Today, many cystic fibrosis patients live well into their 40s and beyond.

Almost a year of life has been gained for every year Kin have been involved. In 1964, Kinsman Bill Skelly learned about the devastating disease from the Director of the CF Clinic at the Hospital for Sick Children. He approached a fellow Kinsman, Ian McClure, to ask for help in hosting their first fundraiser for cystic fibrosis. McClure immediately jumped on board and the event was a great success, raising \$5,000.

For 20 years these two men, along with a few others, campaigned across the country to get more clubs committed to the cause, and their hard work paid off. In 1987, Kin Canada officially named cystic fibrosis as a National Service Project and to this day its goal is to find a cure or control for CF.

The \$937,883 cheque presented last week to Cystic Fibrosis Canada pushed the total donations over \$40 million and represented the total money raised by clubs within a one year period (July 1, 2011 to June 30, 2012).

On top of the cheque presentation, Ian McClure, now a 58 year member of Kin Canada, was surprised and honoured with a Queen Elizabeth II Diamond Jubilee Medal for his work and dedication to Cystic Fibrosis Canada and Kin Canada. McClure's leadership among Kin has played a tremendous role in bringing us to this great milestone and his passion to fight this disease will, no doubt, push us even further in the years to come.

For more information, contact: Lauren MacDonald Communications Coordinator Kin Canada 800-742-5546 ext.203 lmacdonald@kincanada.ca

### Zone C Kinsmen Goals for 2012 - 2013

# Goal 1 Promote Fun and Fellowship amongst the clubs

I want to promote travel, joint meetings, joint socials and supporting other clubs with their fundraising and service work. This is a perfect opportunity for fellow Kin to learn while having fun and fellowship at the same time.

# Goal 2 Ensure that Education and Awards are a priority with the clubs this year.

All the Presidents will be given a copy of the President's Manual for their use during the year. This manual will contain much of the need to know items in and can be used for just about anything, such as an insert in the club bulletin, forward to your various committee chair persons, or just to have on hand for information you wish to circulate to the club. I would also like to hear of all the projects that are being run in the zone, to promote more fellowship and for awards criteria. If I know of a Kin member who has outdone themselves for their club and community, I'll forward the paperwork for their awards. I'll also pass along all the paperwork for awards and help you fill it out.

# Goal 3 Have at least one representative from each club attend Zone Meetings and Zone Conference

This really ties in with goal number one but the Zone has been lacking in participation in recent years. I would like to see this change and with fellowship and education as two of my goals I think we can encourage the members to attend and participate. It doesn't always have to be the President of the club, any member who wants to or shows an interest should be encouraged to attend. I want to get the rest of the club members enthused and travelling to these events too. The information that is available at these events will only benefit all the members.

Never be bullied into silence. Never allow yourself to be made a victim; accept no one's definition of your life; define yourself."- Harvey Fierstein



## Zone C Leadership Training — Travelling CES

This was the travelling trivia we used this year for training purposes of our clubs. Many of you asked for a copy of it so I have included in the newsletter.

#### **QUESTIONS**

- 1) How Many Districts are there in Kin across Canada?
- 2) What is the minimum number of executive positions required on a club executive, and what are the positions that must be filled?
- 3) Who must remain impartial during Club meetings?
- 4) What are your clubs responsibilities to the District and the Zone?
- 5) True or False? The President of your club should lead by example, set goals and communicate them, encourage input, delegate whenever possible, monitor all committees, and prepare a yearly calendar?
- 6) Which member of the Club Executive should take detailed notes, attend as many committee meetings as possible, and shouldn't take on too much responsibility. The main focus is planning for the next Kin year?
- 7) The Club Secretary is the busiest position on the Executive and is arguably the most important. The Secretary's job is often the most misunderstood position and therefore requires the most training. Which one of the following is NOT the responsibility of the Secretary?
  - A) Assist with preparation and circulation of meeting agenda.
  - B) Prioritize incoming correspondence
  - C) Preparation of all outgoing correspondence
  - D) Circulate minutes of previous meetings
  - E) Ensure all project reports are filed
  - F) Ensure club is meeting all its external obligations.
  - G) Consult with Zone, District, and National to ensure your club is in compliance.

#### **FALL EDITION**

- 8) What is the deadline for filing your annual Insurance Reporting Form to National?
- 9) True or False? The Treasurer is responsible for tracking all of the clubs finances, filing the annual T2 tax return, prepare the annual budget, and collects member dues and assessments.
- 10) What are the 4 main responsibilities of your club Membership Director?
- 11) What member of the Club Executive is responsible for contacting members to confirm attendance at meetings; ensures all members have their name badges and pins, and collects money for meals?
- 12) True or False? The Club Executive MUST do everything.
- 13) What are the Objects and Aims of the Association?
- 14) What percentage of proceeds from Club Fundraisers can be deposited into the General Account?
- 15) In what year was the upper age limit totally removed and at what National Convention did this take place?
- 16) What are the names of the candidates currently running for National Vice President?
- 17) What is a quorum at a General Meeting?
- 18) Who gives the toast to the Association?
- 19) What is the name of the Zone C Newsletter?
- 20) What is the name of our insurance brokerage?
- 21) In what year was the Hal Rogers Endowment Fund Bursaries first awarded and what was the value?
- 22) Who are the Governors for District 1 2012-13?
- 23) How many clubs are in Zone C and name them?
- 24) When is the Zone C Preterm meeting and who is hosting the event?

If you don't remember the answers from the training, I can supply them or we can go over it at your next meeting.

# GREETINGS Be sure to greet each member and guest before each meeting

## **KIN SONG**

Here we are together once again
One and all a happy bunch of Kin
Leave your cares and worries for a while
Let your face break forth in smile
Look around grab someone by the hand
They're your friends the finest in the land
Now all set, let's shout to beat the band
Kinsmen, Kinettes and Kin

KIN GRACE
Happy to meet
Sorry to Part
Happy to meet again
May the Lord make us true Kin
In our thoughts and deeds
And make us truly grateful
For the food we receive
Amen