

Risk Control Tasks to be Completed: Sporting Events	Yes	No	N/A
Prior to the Event:			
Ensure that the event location meets local safety codes;			
Consider conducting frequent upgrades to ensure that local codes are met;			
Arrange for annual inspections by qualified individuals or companies to ensure that the event location is in safe condition;			
Carry out regular maintenance to all major and minor components;			
Ensure that grounds, access and vegetation are properly maintained, are clean and sanitary and that the entire event is safe;			
Ensure that there are sufficient washroom facilities at the event location;			
Ensure sufficient safety and traffic controls are in place at the event location;			
Participation waivers are encouraged and must be signed by persons of legal age (or parent or guardian where the participant is a minor);			
Obtain certificate of insurance from third party promoting/organizing the event or from sanctioning organization;			
Ensure that an effective risk transfer agreement is in place, holding the club harmless from any potential liability emanating from the event. Consult qualified legal counsel to ensure that such an agreement is in place.			
Finance Controls			
Contact insurers <u>at least four weeks prior to the event</u> to ensure that the event is registered in your club's file;			
Additional liability insurance riders may be purchased locally if deemed necessary;			
If your Club owns or operates the event location, ensure that a facility management reserve fund is established to ensure that the cost of periodic maintenance and component replacement is dealt with over a manageable time frame			

The Following Events all Require Additional Insurance to be purchased by your Club:

Demolition Derbies

All racing events or vehicle contests that involve automobiles, go-carts, motorcycles, snowmobiles, etc.

Rodeos

Circuses

Aircraft or Balloons

Watercraft in excess of 26 feet

Bungee Jumping

DETONATION OF FIREWORKS

Amusement Parks (Operation of Mechanical Amusement Devices)

Please note that there is NO coverage for bodily injury to athletic or sports participants

Risk Control Tasks to be Completed: Facility and Equipment Rentals	Yes	No	N/A
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