

## **Dave Russell Memorial Individual Service Award (Joint)**

*Deadline: 30 days prior to District Convention for the year April 1-March 31*

### **Purpose:**

To be presented to the individual with the most hours recorded between April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.

### **Rules:**

Times to be included would be:

1. Planning Time
2. Setting up the event
3. Taking down the event
4. Banking related to the event
5. The arrangements necessary to advertise the event
6. Working the event. Not included are driving to the event, and to meetings for the event, partying at the event or after the event.

The President or their designate is to keep track of the hours over the year. Checking at the end of each month would be an easy way to check.

Those with the most hours in each Zone will have their name and record of hours submitted to the District awards committee by their Deputy Governor 30 days prior to District Convention.

The President of the individual clubs shall be responsible to send the name and record of the club member with the most hours to their Deputy Governor by March 31st.

The winner of each Zone would then be submitted onward.

### **Reward:**

The winner at District will receive a wooden plaque with brass name bars, which the winner will keep until the next year.