

2008-2009 MASTER CLUB AWARD

QUALIFICATION FORM

Clubs that have chartered or were reinstated in the current Kin year are not eligible for this award.

Club Name		Club Number	
Zone		District	
President		Club Address	

MANDATORY

Description	Completed
Club must have earned the Boake Efficiency award for the same Kin year.	

POINTS

A club must achieve the minimum points for each section as well as a minimum total of 215 to be eligible for this award.

Category	Min / Max	Actual
1 – Club Operations	30 / 60	
2 – Membership Growth	25 / ***	
3 – Service	35 / 75	
4 – Membership Development & Education	25 / ***	
5 – General Participation	45 / 75	
6 - Public Relations	20 / 55	
TOTAL		

*** No maximum in these categories obtained

The undersigned hereby certifies that the information contained in the submission is correct and that the club is eligible for the Master Club award having attained the minimum points in each category and a minimum overall total of 215 points.

Date

Deputy Governor or Governor
Please print name and title

Signature

The **first** copy of this award qualification form must be forwarded to **Kin Headquarters** (1920 Hal Rogers Drive, Box KIN, Cambridge, ON, N3H 5C6) **by June 30**. The deputy governor's signature is not required on this copy.

The **second** copy must be forwarded to your **DEPUTY GOVERNOR by June 30**. He/she will audit and approve this copy and forward it to Kin Headquarters **by July 15**.

PLEASE NOTE – Correspondence regarding this award will be sent to your club mailing address during the summer and may contain date sensitive materials – please be sure to check your mail over the summer!

Attach clippings/photocopies of clippings and/or other support material to the first (Kin Headquarters') copy.

CATEGORY ONE - CLUB OPERATIONS

MAX POINTS

A Your club published at least 5 issues of the club bulletin and/or newsletter during the current fiscal year and / or maintained a website which was updated on a minimum of 5 dates throughout the year. (1 point per issue / update)

5 _____

Date	Description	Pts

B Your club has held organized fellowship or social functions (2 points each).

10 _____

Date	Description	Pts

C Your club has held informative meetings (2 points each)

10 _____

Date	Description	Pts

D Your club held organized family social events (2 points each).

10 _____

Date	Description	Pts

E Club executive members attended a training session on their position conducted by a zone or District officer(s).

20 _____

Position	Max point	Points
President	6	
Vice President	3	
Secretary	3	
Treasurer	3	
Bulletin Editor	3	
Other	2	

F The president attended at least one zone president's meeting conducted by the zone officer. 5 _____

TOTAL POINTS CATEGORY ONE (MINIMUM 30) _____

CATEGORY TWO - MEMBERSHIP GROWTH **MAX** **POINTS**

A Your club investigated a community for a new charter (Attach copy of written submission.). 5 _____

B Your club assisted with the charter of a new Kinsmen, Kinette, Kin, or Kinsmen & Kinette club. (Provide certification from charter chairman). 5 _____

C Your club held a membership promotion night (1 point per prospective member.). 5 _____

Date	Prospective member	Pts

D Your club hosted a Membership Recruitment and/or Retention Workshop. 10 _____

Date	Description

E Your club advertised the date, time, & location of your next meeting and/or contact name and phone number in any form of public media. (newspaper, radio, billboard TV etc. (1 pt each). 5 _____

Date	Media	Pts

F You club displayed and / or distributed membership recruitment material at a service project. (2 points per different event) 10 _____

Date	Service Event	Pts

G Your club registered a transfer-in or reinstated a member who has been out of kin for at least 5 years away. (2 points each - No maximum)

Date	New Member	Pts

If additional members were recruited – please attach a list.

H Your club recruited new member(s). (5 points each - no maximum)

Date	New Member	Pts

If additional members were recruited – please attach a list.

I Your club has a Gem Winner. (5 points each - no maximum).

Date	Gem Winner	Pts

If additional GEM winners – please attach a list.

TOTAL POINTS CATEGORY TWO (MINIMUM 25)

CATEGORY THREE - SERVICE

MAX POINTS

A Your club conducted service projects (5 points each).

15 _____

Date	Project	Pts

B Your club entered a zone or district service competition.

10 _____

PROJECT: _____

C Your club participated in a district and/ or the national service project. (5 points each)

10 _____

Project	Date	Description	Pts
District			
National			

D Your club promoted OR submitted a Bursary Application. 10 _____

Explain:

E Donations
 Divide your service donations by your official national September 30th membership to calculate your dollar donation per member. points as follows

Service	\$	Membership	\$ per member	Divide by	Points	Max Points
Total Service dollars donated (including CF & HREF)				100		10
Total dollars donated to CF				50		10
Total dollars donated to HREF				50		10

30 _____

TOTAL POINTS CATEGORY THREE (MINIMUM 35) _____

CATEGORY FOUR - MEMBERSHIP DEVELOPMENT & EDUCATION

MAX POINTS

A Club conducted new member's seminars, inviting all new members in the club at that time. (5 points each to a maximum of 10) 10 _____

Date	New members in attendance	Pts

B Club conducted regular Kin education programs. (5 points each to maximum 20) 20 _____

Date	Topic	Pts

C Club held a club speak-off contest. 5 _____

D Club had members achieve their Maple Leaf Award of Distinction.
(2 points each - No maximum.)

Date	Member	Pts

If additional members won the award – please attach a list.

F Club had members achieve their Founder's Award for Achievement.
(5 points each - No maximum.)

Date	Member	Pts

If additional members were recruited – please attach a list.

G For each meeting where you had greater than 75% attendance
(2 points for each meeting.)

10

Date	Member	Pts

H Submission for **other** Zone awards. (2 points each to maximum 10)

10

Date	Award	Pts

Points cannot have been earned in any other category / section

TOTAL POINTS CATEGORY FOUR (MINIMUM 25)

CATEGORY FIVE - GENERAL PARTICIPATION IN KIN

- A If your club sent a submission to zone or district publication. (5 points) 10 _____

Date	Submitted by and to where	Pts

- B If your club sent a submission to KIN Mag other than Quill and newspaper clippings. 5 _____

- C If a member of your club submitted a Kin Quill or Photography entry. 5 _____

- D Your club hosted / participated in a zone interclub, service or meeting (excluding zone conference or FLC) (1 point each).

Date	Event	Pts

- E At least one member of your club visited the general meeting of another club (5 points for each different club). 10 _____

Date	Club Visited	Pts

- F If your club had a candidate for zone, district, or national office or committee. (5 points each) 10 _____

Member	Position / committee	Pts

- G For each \$100 spent at Kin sales (1 point for each \$100. Round off to nearest \$100) 10 _____

Date	\$ Amount	Pts

- H Club attended fall leadership conference and / or district convention (10 points each). 20 _____

Attended	Convention	Pts
	Fall Leadership Conference	
	District Convention	

I Your club placed a Kin Sales ad in your bulletin or directed members to Kin Sales web site on your web page. 5 _____

TOTAL POINTS CATEGORY FIVE (MINIMUM 45) _____

CATEGORY SIX - PUBLIC RELATIONS

MAX **POINTS**

A Your club has obtained write-ups in a local paper (other than ads) (5 points per clipping attached. NOTE: Photocopy of newspaper clipping is acceptable.) 10 _____

Date	Article	Pts

B Your club has had a radio, TV, newspaper or some other public campaign promotion (Joint participation with another club(s) is permissible). 5 points per promotion 10 _____

Date	Name of Station & type of promotion	Pts

C Your club is involved in a community sponsored celebration or event involving other community organizations. 5 points per event. 10 _____

Date	Description	Pts

D Your club members wore clothing bearing Kin crest or club name during public service or fund-raising project(s). 5 points per event 5 _____

Date	Event	Pts

E Your club's name was prominently displayed by banners, signs, etc. (5 points each). 10 _____

Date	Event	Pts

F. Your club had the Founders day proclamation signed by the local authorities> 10 _____

TOTAL POINTS CATEGORY SIX (MINIMUM 20) _____